



Republic of the Philippines

National Economic and Development Authority
SOCCSKSARGEN Region

INVITATION TO BID FOR THE *Provision of Security and Manpower (Janitorial/Driving) Services for January to December 2021*

1. The NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY (NEDA) Regional Office XII through the **FY 2021 National Expenditure Program (NEP)** intends to apply the sum of ***One Million Two Hundred Twenty-Five Thousand Sixty-Two Pesos and 58/100 (Php 1,225,062.58)*** being the Approved Budget for the Contract (ABC) to payments under the contract for the ***Provision of Security and Manpower (Janitorial/Driving) Services for January to December 2021*** as follows. Bids received in excess of the ABC per lot shall be automatically rejected at bid opening.

Lot No.	ITEM	ABC
1	<i>Provision of Security Services</i>	<i>P 663,516.96</i>
2	<i>Provision of Manpower (Janitorial/Driving) Services</i>	<i>P 561,545.62</i>

2. The NEDA XII, now invites bids for the ***Provision of Security and Manpower (Janitorial/Driving) Services for January to December 2021***. Delivery of the Goods/Services is required on **January 1, 2021 until December 31, 2021, UPON RECEIPT OF THE NOTICE TO PROCEED/CONTRACT**. Bidders should have completed, within TWO (2) YEARS from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Prospective bidders may obtain further information from NEDA XII and inspect the Bidding Documents at the address given below from 9:00 A.M. to 4:00 P.M., Mondays to Fridays except during non-working days or holidays.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **November 19, 2020** from the address below and upon payment of a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of **FIVE HUNDRED PESOS (PhP 500.00) per Lot**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity at <http://nro12.neda.gov.ph>, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

6. The NEDA XII will hold a Pre-Bid Conference and/or through videoconferencing/webcasting on **November 27, 2020 (2:00 PM)** at the NEDA Regional Office XII Building, Prime Regional Government Center, Brgy. Carpenter Hill, Koronadal City, South Cotabato which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated on or before **December 09, 2020, 12:00 NN**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening via videoconferencing shall be on **December 09, 2020 (2:00 PM) at the NEDA Regional Office XII Building, Brgy. Carpenter Hill, Koronadal City, South Cotabato**. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below.
10. May we also direct you to Section VII Technical Specifications for Lot 2 - Provision of Manpower (Janitorial/Driving) Services page 39 on the difference of daily rate used for the three (3) janitors and one (1) driver.
11. The *National Economic and Development Authority Regional Office XII* reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:


ROSARIO F. BAUTISTA

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13. You may visit the following websites:

For downloading of Bidding Documents:

- a. Philippine Government Electronic Procurement System (PhilGEPS)
- b. <http://nro12.neda.gov.ph>

November 19, 2020



Digitally signed by
Manrique, Guillermo Jr. R.

GUILLERMO R. MANRIQUE, JR.

Chairperson

Bids and Awards Committee