



REPUBLIC OF THE PHILIPPINES

National Economic & Development Authority

REGIONAL OFFICE 12

Prime Regional Center, Carpenter Hill, Koronadal City

***INVITATION TO BID FOR NEGOTIATED PROCUREMENT
SUPPLY AND DELIVERY OF ONE (1) UNIT MOTOR
VEHICLE (PASSENGER VAN)***

1. The *National Economic and Development Authority (NEDA) Regional Office XII*, through the **FY 2020 GENERAL APPROPRIATIONS ACT (GAA)** intends to apply the sum of *PhP 2,200,000.00* being the Approved Budget for the Contract (ABC) to payments under the contract for *Procurement for One (1) Unit Motor Vehicle (Passenger Van)*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. In view of the two (2) failed biddings, the **NEDA Regional Office XII** now invites interested bidders on July 07, 2020, 2:00 PM, at the **NEDA XII Regional Office**, Prime Government Center, Barangay Carpenter Hill, Koronadal City bids for its procurement of one (1) unit of new motor vehicle (passenger van), viz:

Body Type	Van
Transmission Type	Manual
Engine	
Engine Size	2.8 L
Displacement	2,755 cc
Number of Cylinders	4
Number of Valves	16
Transmission Category	6-Speed Manual (Dash-Mounted)
Performance	
rivetrain	Rear-Wheel Drive
Max Output (HP)	176 hp @ 3,400 rpm
Max Torque (nm)	420 Nm @ 1,400 rpm
Acceleration Rate	n/a
Top Speed	n/a
Economy and Environment	
Fuel Type	Diesel
CO2 Emission	n/a
Fuel Capacity	70 L
Fuel Consumption	n/a
Range	n/a

Dimensions	
Length	5,265 mm
Width	1,950 mm
Height	1,990 mm
Wheelbase	3,210 mm
Turning Circle	11.0 m
Ground Clearance	175 mm
Wading Depth	n/a
Trunk Capacity	n/a
Max Cargo	6,000 L
Safety and Security	
Driver's Airbag	√
Front Passenger's Airbag	√
ABS with Brake Assist	√
Immobilizer	√
Security Alarm	√
Stability Control	√
Electronic Door Locks	√
Speed Sensing Door Locks	√
Features	
Rear Parking Sensors	√
Wheel Size	16 in
Wheels Metal Type	Alloy
Airconditioning System	Dual with Front Manual Controls
Entertainment System	Display Audio with CD, DVD, Mp3, FLAC, T-Link for Apple and Android, and K23 Technology via 6 speakers
Connectivity	Aux, Bluetooth, T-Link (Apple and Android), and USB
Power Steering	√
Power Windows	√
Warranty	3 Years (100,000 km)
With free Tint (3M), Floor Matting, Seat Cover and Rear Sensors	
After sales service should be with the service center of the motor vehicle manufacturer	
Note: Insurance should be from GSIS.	

Delivery of the Goods is required *THIRTY CALENDAR DAYS (30cd) UPON RECEIPT OF THE NOTICE TO PROCEED/CONTRACT*. Bidders should have completed within *TWO (2) YEARS* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II. Instructions to Bidders.

The Eligibility Documents, Technical Proposal, and the Best and Final Offer stated in the attached checklist shall be submitted in one (1) original and two (2) duplicate copies on or before July 07, 2020, 12:00 NN at NEDA XII Regional Office XII, Prime Regional Center, Barangay Carpenter Hill, Koronadal City.

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act.”

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

- Interested bidders may obtain further information from **NEDA Regional Office XII**, Koronadal City and inspect the Bidding Documents at the address given below from 8:00 AM to 5:00 PM., Monday to Friday, except on non-working holidays.
- The schedule of bidding activities is herein stated below:

Activities	Schedule	Venue
1. Issuance and availability of Negotiation Documents	July 02 to July 07, 2020 (8:00 AM to 5:00 PM)	NEDA Regional Office XII, Prime Regional Government Center, Brgy. Carpenter Hill, Koronadal City
2. Deadline for submission of Negotiation Documents (proposal)	July 07, 2020 (12:00 NN)	
3. Opening of Negotiation Documents (Proposal)	July 07, 2020 (2:00 PM)	
4. Bid Evaluation	July 08, 2020	
5. Post Qualification	July 09, 2020	
6. Issuance of Notice of Award	July 10, 2020	
4. Contract Preparation/ Signing	July 14/15, 2020	

- A complete set of Bidding Documents may be acquired by interested Bidders on **July 02, 2020** from the address below.

It may be also downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

Bids must be delivered or email to nro12.bac@gmail.com or before **July 07, 2020**, at 12:00 NN. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

- The opening of the Eligibility Documents, Technical Proposal, and Best and Final Offer will be on July 07, 2020, 2:00 PM, at NEDA XII Regional Office XII, Prime Regional Center, Barangay Carpenter Hill, Koronadal City. Best and final offers received in excess of the ABC shall be automatically rejected.

CHECKLIST OF ELIGIBILITY AND TECHNICAL DOCUMENTS FOR SUBMISSION

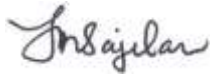
Class "A" documents

- a) PhilGEPS Certificate of Registration with Annex A or Class "A" eligibility documents:
 - Registration Certificate (DTI Certificate or SEC Certificate)
 - Current and Valid Mayor's/Business Permit;
 - Tax Clearance per Executive Order No. 398, series of 2005, as finally reviewed and approved;
- b) Statement of all Ongoing Private and Government Contracts, including Contracts Awarded but not yet started, if any (**Annex I**);
- c) Statement of Single Largest Completed Contract, which is similar in nature, within two (2) years from the date of submission and receipt of bids (**Annex II**). Any of the following documents must be submitted corresponding to listed contracts per submitted Annex II:
 - Copy of End User's Acceptance;
 - Official Receipts; or
 - Sales Invoice
- d) Compliance with Schedule Requirements (**Annex III**);
- e) Compliance with Technical Specifications (**Annex IV**);
- f) Omnibus Sworn Statement using the form prescribed (**Annex V**);
- g) Compliance with Technical Bid Form (**Annex VI**);
- h) Bid Securing Declaration in any of the following forms:
 - Cash or cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit, issued by a Universal or Commercial Bank (2% of ABC); or
 - Surety Bond (5% of the ABC) with Certificate from the Insurance Commission; or
 - Bid Securing Declaration (**Annex VII**);
- i) Duly signed Net Financial Contracting Capacity Computation (NFCC); and
- j) Authority of the Signatory

Class "B" Documents

- a) Copy of Joint Venture Agreement or the Duly Notarized Statement in accordance with Section 23.1 (b) of the 2016 Revised IRR, if applicable.
8. The NEDA Regional Office XII reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:



Ms. LALAINE M. SAJELAN

National Economic and Development Authority

Regional Office XII

Prime Regional Government Center, Brgy. Carpenter Hill, Koronadal City

Tel No/Fax. 083-228-9203/ 083-228-6211

nro12.bac@gmail.com



GUILLERMO R. MANRIQUE, JR.

Chief, EDS, NEDA XII

Chairperson, Bids and Awards Committee

Date Published: July 02, 2020

Annex I

STATEMENT OF ALL ONGOING CONTRACTS

(Including contracts awarded but not yet started, if any)

Name of Client	Name of the Contract	Date and Status of Kinds of Goods	Amount of Contract	Value of Outstanding Contracts	Date of Delivery of the Contract

Name & Signature of Authorized Representative

Position Title

Date

1. State of all on-going contracts including those awarded but not yet started which may be similar to the project called for bidding as of the day before the deadline of submission of bids.
- 2..If there is NO on-going contract awarded but not yet started as of the abovementioned period, state NONE or NOT APPLICABLE.
3. The total amount of the ongoing but not yet started contracts should be consistent with those used in the Financial Contracting Capacity (NFCC).

Annex II

STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT

(within two (2) years from the date of submission and receipt of bids)

<i>Name of Client</i>	<i>Name of Contract</i>	<i>Date of the Contract</i>	<i>Kinds of Goods</i>	<i>Value of Contracts</i>	<i>Date of Completion</i>	<i>Official Receipt No. & Date of OR and End User's Acceptance Date</i>

CERTIFIED CORRECT:

Name & Signature of Authorized Representative

Position Title

Date

Instructions:

1. Name of Contract column indicates the Nature/Scope of the Contract for the DBM RO IV-A to determine the relevance of the entry with the Procurement at hand.

2. Any of the following documents **MUST BE SUBMITTED** corresponding to listed contracts per submitted Annex II:

- a. Copy of End User's Acceptance;
- b. Official Receipts; or
- c. Sales Invoice

Annex III

SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Description	Quantity	Delivery Schedule
Procurement of Motor Vehicle (Passenger Van)	One (1) Unit	Within thirty (30) days calendar upon receipt of the Notice to Proceed

I hereby certify to comply and deliver all the above requirements.

Name of Company

Signature over printed name of representative

Date

ANNEX IV

TECHNICAL SPECIFICATIONS

Body Type	Van
Transmission Type	Manual
Engine	
Engine Size	2.8 L
Displacement	2,755 cc
Number of Cylinders	4
Number of Valves	16
Transmission Category	6-Speed Manual (Dash-Mounted)
Performance	
Drivetrain	Rear-Wheel Drive
Max Output (HP)	176 hp @ 3,400 rpm
Max Torque (nm)	420 Nm @ 1,400 rpm
Acceleration Rate	n/a
Top Speed	n/a
Economy and Environment	
Fuel Type	Diesel
CO2 Emission	n/a
Fuel Capacity	70 L
Fuel Consumption	n/a
Range	n/a
Dimensions	
Length	5,265 mm
Width	1,950 mm
Height	1,990 mm
Wheelbase	3,210 mm
Turning Circle	11.0 m
Ground Clearance	175 mm
Wading Depth	n/a
Trunk Capacity	n/a
Max Cargo	6,000 L
Safety and Security	
Driver's Airbag	√
Front Passenger's Airbag	√
ABS with Brake Assist	√
Immobilizer	√
Security Alarm	√
Stability Control	√
Electronic Door Locks	√
Speed Sensing Door Locks	√
Features	
Rear Parking Sensors	√
Wheel Size	16 in
Wheels Metal Type	Alloy
Airconditioning System	Dual with Front Manual Controls

Entertainment System	Display Audio with CD, DVD, Mp3, FLAC, T-Link for Apple and Android, and K23 Technology via 6 speakers
Connectivity	Aux, Bluetooth, T-Link (Apple and Android), and USB
Warranty	3 Years (100,000 km)
Power Steering	√
Power Windows	√
With free Tint (3M), Floor Matting, Seat Cover and Rear Sensors	
After sales service should be with the service center of the motor vehicle manufacturer	
Note: Insurance should be from GSIS.	

I hereby certify to comply with all the above Technical Specifications.

Name of Company

Signature over printed name of representative

Date

Annex V

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *(Civil Status)*, *(Nationality)*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor or authorized representative of (Name of Bidder) with office address at (address of Bidder);

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of (Name of Bidder) with office address at (address of Bidder);

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of (Name of Bidder), I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney,

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. Select one, delete the rest:

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *(Name of Bidder)* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *(Name of Bidder)* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract
- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___day of ___, 20___
at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. and his/her Community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal this ___day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ **until** _____

Roll of Attorneys No. _____

PTR No. _____ **(date issued), (place issued)**

IBP No. _____ **(date issued), (place issued)**

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB Clause Error! Reference source not found.** of the Bidding Documents.

We likewise certify/confirm that the undersigned, *for sole proprietorships, insert:* as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the **Purchase of Motor Vehicle (Passenger Van) of the National Economic and Development Authority, Regional Office No. XII** (*for partnerships, corporations, cooperatives, or joint ventures, insert:* is granted full power and authority by the Name of Bidder to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for **Transportation Equipment-Motor Vehicles (Passenger Van) of the National Economic and Development Authority RO XII**.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this ____ day of _____20____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Annex VII

BID SECURING DECLARATION FORM

REPUBLIC OF THE PHILIPPINES
CITY OF _____) S.S.

X-.....-x

BID SECURING DECLARATION
Invitation to Bid:

To: *[Insert name and address of the Procuring Entity]*

I/WeI, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(1), of the IRR of RA 9184; without prejudice to other legal a undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (i) I/we filed a waiver to avail of said right;
 - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this _____[month]
[year] at [place of execution].

[Insert NAME OF BIDDER'S
AUTHORIZED REPRESENTATIVE]
[Insert Signatory's Legal Capacity]
Affiat

SUBSCRIBED AND SWORN to before me this . day of [month] [year] at [place of execution), Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert identification card used], with his/her photograph and signature appearing thereon, with no. ___and his/her Community Tax Certificate No. _____ issued on ___at _____.

Witness my hand and seal this — day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission

Notary Public for ___until _____

Roll of Attorneys No. _____

PTR No. [date issued], [place issued]

IBP No.[date issued], [place issued]

Doc.No. _____

Page No. _____

Book No. _____

Series of _____